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**PUSAT PERUMAHAN DAN PENGINAPAN UNIVERSITI**

*University Housing and Accommodation Centre*

**BAHAGIAN HAL EHWAL PEMBANGUNAN PELAJAR DAN ALUMNI**

*Division Of Student Affairs and Alumni*

**Permohonan Penginapan Dalam Kampus Untuk Pelajar Ijazah Tinggi**

*Application for on Campus Accommodation for Postgraduate Student*

**A. Maklumat Peribadi/***Personal Particulars*

**Tandakan ✓ pada petak yang berkenaan*/****Tick ✓ which is relevant in the respective box*

1. Nama/*Name :*…………………………………………………………………………………………………………………………………………………………………………….....

*2*. No. K/P/Passport/ *I/C/Passport: ………………………………………………. 3*. No. Matrik/*Matric No*: ...……………………………………………..……..

*4*. Jantina/*Sex* : Lelaki/*Male* Perempuan /*Female* *5*. Warganegara*/Citizenship*: .......................................................

*6*. Taraf Perkahwinan/*Marital Status*: Bujang/*Single* Berkahwin/*Married 7.* Agama*/Religion: ...................................*

*8*. Tarikh Lahir/*Date of Birth*: *9*. No.Telefon/*Phone No*.: ………........……………………...………

*10*. Alamat Terkini/*Current Address:* ………...……………………………………………………………………………………..…………………………………………………….

 *…………………………………………………………………………………………………………………………………………………....…………………………………………………..*

*11*. E-Mail/*E-Mail Address* : ………………………………………………

|  |
| --- |
|  |

**B. Maklumat Pengajian/***Details of Studies*

**Tandakan ✓ pada petak yang berkenaan*/****Tick ✓ which is relevant in the respective box*

*1.* Rancangan Pengajian/*Programme of Stud*y: Penyelidikan/*Research Campuran/Mixed Mode*

Kerja Kursus*/Coursework Penyelidikan & Kerja Kursus/Coursework & Research*

*2.* Ijazah*/Degree: Master* *Phd*

*3*. Pusat Pengajian/*School*: ………………………………………………………………………………………………………………………………………………………………...

*4*. Tempoh Pengajian/Duration of Study: hingga/*until*

*5*. Nama Penyelia/*Name of Supervisor:* ……………………………………………………………………………………………………………………………………………..

*6*. No. Telefon Penyelia/*Telephone No. of Supervisor*: ……………………………………………………………………………………………………………………....

 *7.* Sila nyatakan sebab memohon *[Please state reasons for applying]*

 ……………………………………………………………………………………………………………………………………………………………………………………………………….

 *……………………………………………………………………………………………………………………………………………………………………………………..………………..*

**C. Maklumat Penginapan/***Details of Accommodation*

**Tandakan ✓ pada petak yang berkenaan*/****Tick ✓ which is relevant in the respective box*

1. Jenis penginapan/*Type of accommodation:*

|  |  |
| --- | --- |
| **I. Bilik Berkongsi/Sharing Room**  |  **II. Bilik Seorang/Single Room**  |
|   | Bakti Permai H11 (M) |   | \*Desasiswa Restu (M) |   | Bakti Permai (M) |
|   | Bakti Permai H09 (F) |   | \*Desasiswa Saujana (F) |   | Bakti Permai *(F)* |
|   | Bakti Permai H12 (F)  |   | \*Desasiswa Tekun (M) |   | International House H51 (F)  |
|   | Bakti Permai Hilton H13 (F) |   |   |   | Bakti Permai Hilton H13 (F) |

 \*Untuk Pelajar Antarabangsa Sahaja*/For International Student Only*

*2.* Tempoh penginapan/*Duration of stay:*  hingga/*until*

**Saya mengaku maklumat yang diberikan adalah benar.**

***I hereby declare the information given is true.***

 ……………………………………………………………………..… …………………............................

 **Tandatangan Pemohon**/Applicant’s *Signature*   **Tarikh**/*Date*

 **Catatan/***Note****;***

 ***+****Sila lampirkan profil pelajar/kad pelajar dari Institut Pengajian Siswazah untuk tujuan pendaftaran;*

 *+Please enclose student profile/student I.D card from the Institute of Graduate Studies for the purpose of registration;*

**NOTE:**

1. The Post graduate dormitories are subjected to availability and approval from the University Housing & Accommodation Centre (P3U).
2. Due to huge demand for student residence in USM, room availability is on first – come – first – served basis. Students are not guaranteed a placement until and unless being notified by Housing Officers and there is no guarantee that students will be able to secure a room that matches their expectations and requirements within a day as it is subjected to availability;
3. Please ensure your form is filled out completely and correctly and all relevant documents are enclosed. Incomplete application form will not be processed;
4. The University reserves the right to revise the University Rules and regulations without prior notice and will not be held responsible to accept or reject any application without assigning any reason.

**UNTUK KEGUNAAN PEJABAT /***FOR OFFICE USE ONLY*: **Berdaftar**/*Registered*  **Bukan Berdaftar**/*Non-Registered Graduate*

**D. Bayaran penginapan sementara/*Payment of temporary accommodation –***

Catatan Kelulusan/*Approval Confirmation*

 **Desasiswa** : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Tarikh Penginapan/*Date of stayed***: hingga/*until*

**Kadar dikenakan/*Rate charge***: : ………………………………………………………………………………………..…..

|  |
| --- |
| **No. Akaun Desasiswa** |
| **No. Akaun dikenakan (Pelajar USM)** | **No. Akaun dikenakan (Bukan Pelajar USM)** |
|   | 403.774.74905.DPERMAI.AK-PTJ |   | 403.774.74910.DPERMAI.AK-PTJ |
|   | 403.774.74905.DCGEMLG.AK-PTJ |   | 403.774.74910.DCGEMLG.AK-PTJ |
|   | 403.774.74905.DRESTU.AK-PTJ |   | 403.774.74910.DRESTU.AK-PTJ |
|   | 403.774.74905.DTEKUN.AK-PTJ |   | 403.774.74910.DTEKUN.AK-PTJ |
|   | 403.774.74905.DDAMAI.AK-PTJ |   | 403.774.74910.DDAMAI.AK-PTJ |
|   | 403.774.74905.DSAUJANA.AK-PTJ |   | 403.774.74910.DSAUJANA.AK-PTJ |

**GST 6% (Jika ada/If any) : RM ……………………… Jumlah perlu dibayar/Grand Total : RM ……………………………**

**………………………………………………………… ………..……………….…**

**Penolong Pendaftar / Asisstant Registra Tarikh/Date**

**RENTAL RATES AND ROOM DETAILS FOR POST GRADUATE STUDENT**

**EFFECTIVE 8 NOVEMBER 2017**

|  |  |  |  |
| --- | --- | --- | --- |
| **DESASISWA (HOSTEL)** | **TYPE OF ROOM** | **GENDER** | **RATE** |
| Bakti Permai - H12 | Single | Femaleonly | Rental (monthly) RM 135.00Rental Deposit RM 270.00Security Deposit RM 135.00Hostel Activity Fee RM 10.00(per semester)**Total RM 550.00****Non Student rate (daily charges) - RM25.00****Not including 6% GST** |
| 1. Bakti Permai - H122. Bakti Permai - H093. Saujana – M03 | Twin-sharing | Femaleonly | Rental (monthly) RM 120.00Rental Deposit RM 240.00Security Deposit RM 120.00Hostel Activity Fee RM 10.00(per semester)**Total RM 490.00****Non Student rate (daily charges) - RM20.00****Not including 6% GST** |
| 1. Bakti Permai – H072. Bakti Permai – H163. Bakti Permai – H174. Bakti Permai – H06 | SingleSingle | MaleOnlyFemaleonly | Rental (monthly) RM 240.00Rental Deposit RM 480.00Security Deposit RM 240.00Hostel Activity Fee RM 10.00(per semester)**Total RM 970.00****Non Student rate (daily charges) - RM25.00****Not including 6% GST** |
| \*International House (H51) | SingleA/Cond | Femaleonly | Rental (monthly) RM 300.00Rental Deposit RM 600.00Security Deposit RM 300.00 Hostel Activity Fee RM 10.00(per semester)**Total RM 1210.00****Non Student rate (daily charges) - RM25.00****Not including 6% GST** |
| International House (H51) | SingleNon A/Cond | Femaleonly | Rental (monthly) RM 180.00Rental Deposit RM 360.00Security Deposit RM 180.00Hostel Activity Fee RM 10.00(per semester)**Total RM 730.00****Non Student rate (daily charges) - RM25.00****Not including 6% GST** |
| Bakti Hilton - H13 | Single | Femaleonly | Rental (monthly) RM 135.00Rental Deposit RM 270.00Security Deposit RM 135.00Hostel Activity Fee RM 10.00(per semester)**Total RM 550.00****Non Student rate (daily charges) - RM25.00****Not including 6% GST** |

**RENTAL RATES AND ROOM DETAILS FOR POST GRADUATE STUDENT**

**EFFECTIVE 8 NOVEMBER 2017**

|  |  |  |  |
| --- | --- | --- | --- |
| **DESASISWA (HOSTEL)** | **TYPE OF ROOM** | **GENDER** | **RATE** |
| Bakti Hilton - H13 | Twin-sharing | Femaleonly | Rental (monthly) RM 147.00Rental Deposit RM 294.00Security Deposit RM 147.00Hostel Activity Fee RM 10.00(per semester) **Total RM 598.00****Non Student rate (daily charges) - RM20.00****Not including 6% GST** |
| Bakti Hilton - H13(*University Flat*) | Twin-sharing | Femaleonly | Rental (monthly) RM 180.00Rental Deposit RM 360.00Security Deposit RM 180.00Hostel Activity Fee RM 10.00(per semester)**Total RM 730.00****Non Student rate (daily charges) - RM20.00****Not including 6% GST** |
| 1. Bakti Permai - H112. Restu – M013. Tekun – M05 | Twin-sharing | Maleonly | Rental (monthly) RM 120.00Rental Deposit RM 240.00Security Deposit RM 120.00Hostel Activity Fee RM 10.00(per semester)**Total RM 490.00****Non Student rate (daily charges) - RM20.00****Not including 6% GST** |

**HOW TO APPLY FOR TEMPORARY ACCOMMODATION IN USM:**

1. Students are required to produce:

1. 2 Photocopies of student Matric card/Registration profile (Local/Foreign students)
2. 2 Photocopies of your main page passport only for International students who has yet to obtain or without matric card.
3. 2 Photocopies of offer letter from the university (for new students whom has yet to be registered)

2. Room rates:

 Single room = RM 6.00 – RM10.00 (For student)

 = RM25.00 (Non student)

 Sharing room = RM 4.00 – RM 4.90 (For student)

 = RM20.00 (Non student)